



McKesson CSOSManagerSM

A more convenient solution for your Class II narcotics ordering needs

With CSOSManager integrated directly into McKesson SupplyManagerSM, real-time reporting and online return requests are now available for customers that are DEA-enrolled and have their digital CSOS certificate. CSOSManager uses DEA-approved public key infrastructure (PKI) technology, which is designed to enable secure electronic transmission of your CII narcotics order. CSOSManager eliminates the need to prepare paper 222 forms.

Before you can use CSOSManager, customers will have to enroll individually with the DEA to get a personal CSOS certificate.

Once you are enrolled and have installed your digital certificate, you can digitally sign for CII orders that are made through SupplyManager.

Five benefits of CSOSManager



1 Designed for Security

- CSOSManager uses DEA-approved PKI technology



2 Integrated

- CSOSManager works whether you place your orders through:
 - cXML
 - EDI
 - Phone
 - McKesson SupplyManagerSM
 - Your Account Manager



3 Efficient

- Unlimited lines per order (no more 10-line paper form limitations)
- Faster delivery times with most orders arriving next day



4 Flexible

- Paper 222 forms are still supported for contingencies and returns



5 Cost effective

- Provided at no additional cost

Signing up is as easy as 1-2-3

1 Obtain your DEA signing certificate

All new CSOS users will need to obtain a personal CSOS signing certificate by going to <https://deaecom.gov>

What you need for your DEA CSOS application

- DEA license number
- Your social security number
- Your individual email address
- An Internet-connected computer with printer capabilities (Macs are not compatible)

DEA enrollment options

- Form DEA-251 to enroll as a registrant
- Form DEA-252 to enroll as a coordinator
- Form DEA-253 to enroll as power of attorney
- Form DEA-254 to request more than one DEA registration number

2 When the DEA approves your application,

you will receive activation notices in 4 to 8 weeks

- Access codes will be sent via email and passwords will arrive through postal mail with instructions on how to retrieve your CSOS signing certificate.
- Once you have retrieved your certificate from the DEA, please submit **this form** to notify our CSOS support team that you are ready to install your signing certificate.

3 Register your DEA signing certificate on SupplyManager

1 Locate your personal CSOS signing certificate(s) on your computer.

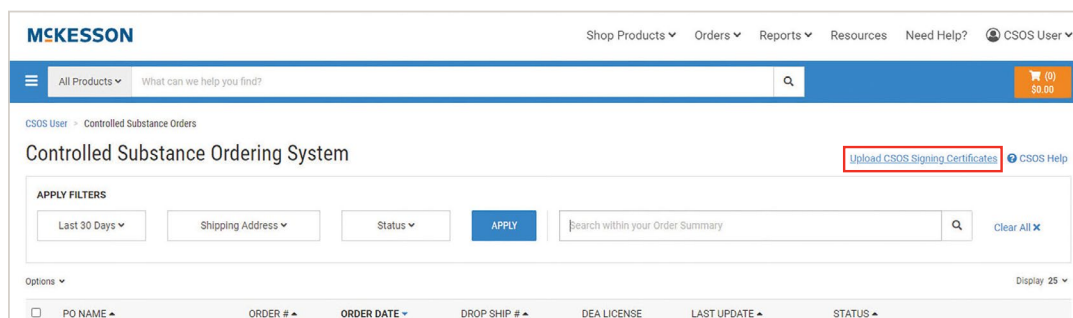
This file is typically located in the “Downloads” folder and has a .p12 file extension (example, filename.p12)

2 Change the file name to the DEA number using uppercase letters (example: 'AA1234567').

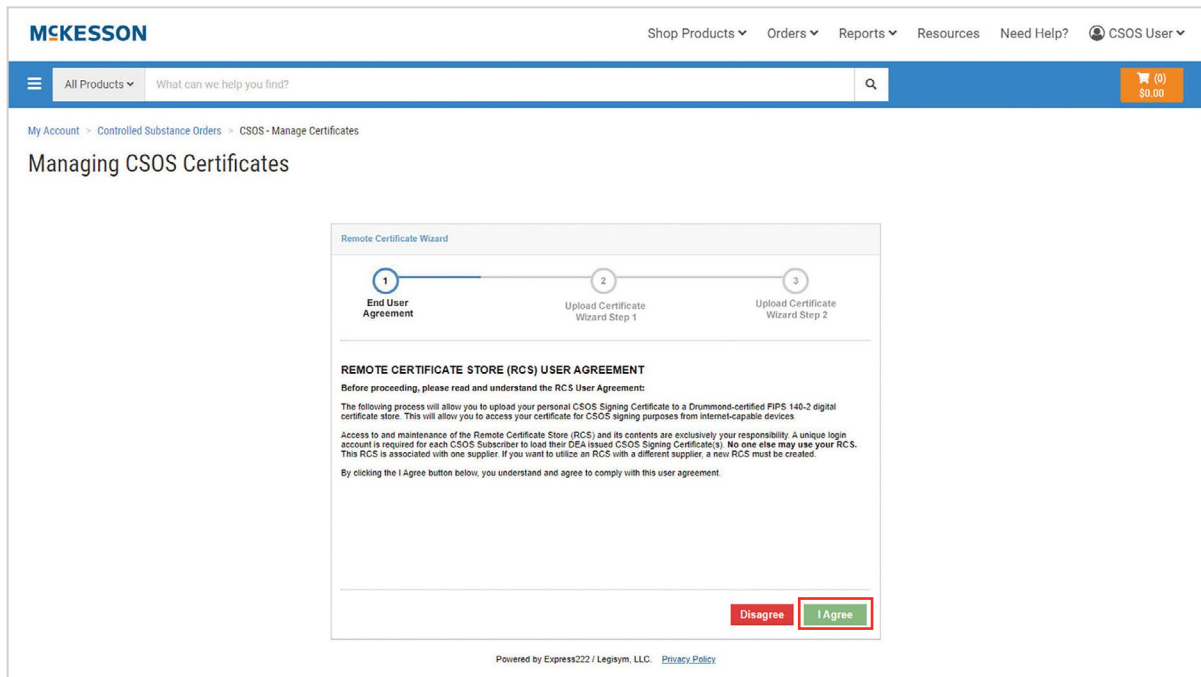
3 Log in to your SupplyManager account with a user ID that has permissions to sign CSOS orders.

4 Hover over “Orders” and select “CSOS Orders”.

5 Select “Upload CSOS Signing Certificates”.

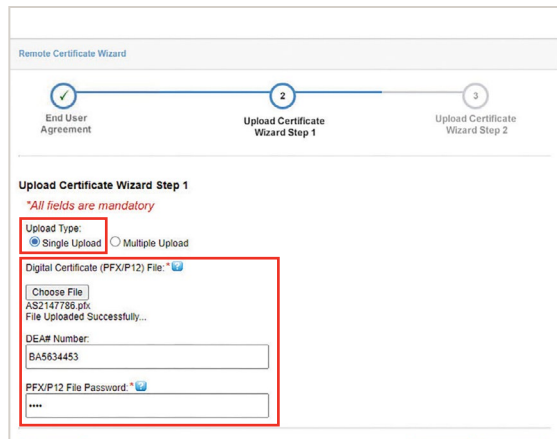


6 Review the one-time user agreement and **select “I Agree”**

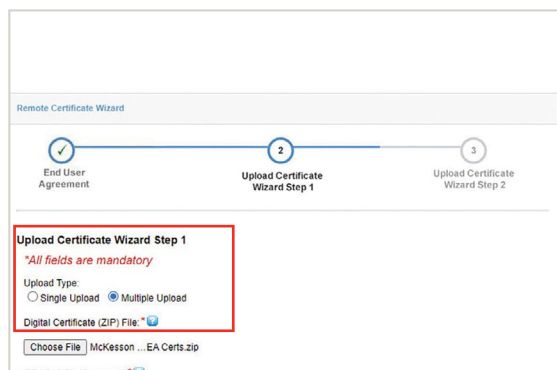


7 **Select Upload Type** (single or multiple)

- **If only uploading one certificate**, enter the DEA number and select the certificate file
- **Enter a password.** It must match the password used when you exported the certificate from your browser
- **Click “Next”**



- **If uploading multiple certificates**, you do not enter a DEA number
 - **Select the zip file** containing your certificates *NOTE: All files in the zip file must have the same password*
 - **Enter a password.** It must match the password used when you exported the certificates
 - **Click “Next”**



8 Password and Security Questions

The first time you set up your certificate store, you will be prompted to enter a password to be used each time you access the certificate store. There's also a security question to be used in case you need to recover your password

- **Enter a strong password** and confirm the password
- **Enter a security question** that you will remember the answer to
- **Enter the security answer**
- **Click "Finish"**

Once you're finished with the password and security question, you should see your certificate store.

Issued To	DEA#	Partner	Issuing Date	Expiration Date	Schedule
<input type="checkbox"/> ValidCA2025 SCColon	AS2147786	Corporate Pharmacy DBA: Hometown Pharmacy	03-Mar-2022	01-Mar-2025	2, 2N, 3, 3N, 4, 5
<input type="checkbox"/> ValidCA2025 ValidOrderThree	AS2778377	ValidCA ValidOrderThree	03-Mar-2022	01-Mar-2025	2, 3, 3N, 4, 5
<input type="checkbox"/> ValidCA2025 ValidOrderTen	BA1038641	ValidCA ValidOrderTen	03-Mar-2022	01-Mar-2025	2, 2N, 3, 3N, 4, 5
<input type="checkbox"/> ValidCA2025 ValidOrderEight	BA2893612	ValidCA ValidOrderEight	03-Mar-2022	01-Mar-2025	2, 2N, 3, 3N, 4, 5
<input type="checkbox"/> ValidCA2025 SCForwardSlash	BP1245488	Jane Doe/	03-Mar-2022	01-Mar-2025	2, 2N, 3, 3N, 4, 5
<input type="checkbox"/> ValidCA2025 SCPeriod	BV4990442	Dr. John Martin	03-Mar-2022	01-Mar-2025	2, 2N, 3, 3N, 4, 5

If you need additional support in setting up your CSOS platform, please schedule time with our CSOS Technical Support team via the following link: <https://mck.ink/csos-webinar>

Please note: you will need to have your CSOS certificate number prior to scheduling an appointment.



Your order experience

You order CII narcotics with:

- cXML
 - EDI
 - Phone
 - McKesson SupplyManagerSM
 - Your Account Manager
- We will send you an email **if items require your signature**
 - You **must login to SupplyManager** to sign your digital CSOS certificate
 - We will email you **when your signature is accepted**
 - We will ship your order from McKesson Pharmaceutical
 - Once your order is physically received, **you must go in to SupplyManager to receive and archive the order**

Signature required email

[ACTION REQUIRED] CSOS Order #70716274 Requires Your Signature

To CSOS User
 Retention Policy FLD - Inbox Delete after 90 Days (90 days) Expires 11/9/2022

CSOS Order #70716274 requires your signature.
 Purchase Order: My Drug Order
 Order #: 70716274
 CSOS ID: 22X289937

Account #: 3752233
 Account Name: McKesson Demo Account
 DEA Account: BA5634453
 Date Submitted: 8/10/22

Ship To:
 5554444
 McKesson Demo Account
 1234 Main Street
 Richmond, VA 23222

Please follow this link to sign your order: [CSOS Order #70716274](#).

If you have questions about this order, please contact SupplyManager Support @ 1-800-422-0280, option 6 and refer to order #70716274.

Please do not reply to this auto-generated email.

MCKESSON MEDICAL-SURGICAL, INC. - PROPRIETARY AND CONFIDENTIAL INFORMATION

CSOS order view in SupplyManager

All Products ▾ What can we help you find? 🔍
🛒 (0)
\$0.00

[Home](#) > [Controlled Substance Orders](#) > Order #70716276

CSOS Order #70716276

LINE #	ITEM #	ITEM DESCRIPTION	MANUFACTURER	NDC	UOM	SHIPPED	ORDERED
1	368820	Fentanyl Citrate, Preservative Free 50 mcg / mL Injection Vial 2 mL ClI	Hospira	00409909422	PK		1
2	903886	Hydrocodone Bitartrate / Acetaminophen 7.5 mg - 325 mg / 15 mL Solution Bottle 473 mL ClI	Pharmaceutical Associates	00121077216	EA		1

ORDER SUMMARY

Status	Signature Required
Customer PO	My Drug Order
PO (Drop Ship)	30756118
Order Number	70716276
Date	08/10/2022
CSOS ID	22X289938
DEA License	BA5634453

SIGN ORDER

Billing Account

5555555
 McKesson Demo Account
 1234 Main Street
 Richmond, VA 23222

Shipping Address

5554444
 McKesson Demo Account
 1234 Main Street
 Richmond, VA 23222

PDF AND EXPORT OPTIONS ▾

CSOS signing application

 **Review & Sign CSOS Order** ✕

APPROVE SKIP REMOVE

TO:
McKesson Corporation
DATE: 2022-08-10

	No. of Pkgs	Size of Package	Name of Item	National Drug Code	Pkgs Shipped	Date Shipped	Pkgs Received	Date Received
1	1.0000		368820 Fentanyl Citrate, Preservative Free 50 mcg / mL In	00409909422				
2	1.0000		903886 Hydrocodone Bitartrate / Acetaminophen 7.5 mg - 32	00121077216				

	DEA Registration No. BA5634453	Name and Address of Registrant *** DIGITAL SIGNATURE IS MISSING *** *** NOT VALID IF PRINTED *** SIGNED BY: SM M 3776351 McKesson Demo Account 1234 Main Street Richmond, VA 23222
	Schedules ** UNKNOWN **	
	CSOS ID 22X100129	


This is not a DEA issued Form 222. This form is available for convenience.

Service Contract: McKesson Batch
Order Number: 70716276
Special Instructions:

APPROVE SKIP REMOVE

CANCEL

Review and sign CSOS order



Review & Sign CSOS Order

Approved e222 Forms Pending Signature


You have 1 approved order waiting to be signed.
To sign this order, please enter your remote certificate store password:

Certificate Store Password:

Powered by Express222 / Legisym, LLC. [Privacy Policy](#)

Successful signature email

Signing Successful for CSOS Order #70714279

 To: CSOS User
Retention Policy: FLD - Inbox Delete after 90 Days (90 days) Expires: 11/9/2022 Thu 8/11/2022 8:02 AM

MCKESSON

CSOS Order #70714279 has been signed successfully and submitted for processing.

Purchase Order: My Drug Order	Account #: 3752233	Ship To:
Order #: 70714279	Account Name: McKesson Demo Account	5554444
CSOS ID: 22X289935	DEA Account: BA5634453	McKesson Demo Account
	Date Submitted: 8/9/22	1234 Main Street
		Richmond, VA 23222

Reminder: Please keep track of and back up your CSOS carbon copies and receipts. These files must be accessible in the event you are audited by the DEA. For further assistance or questions about this order, contact McKesson CSOS Technical Support @ 1-800-422-0280, option 6 and refer to order #70714279.

Please do not reply to this auto-generated email.

MCKESSON MEDICAL-SURGICAL, INC. - PROPRIETARY AND CONFIDENTIAL INFORMATION

CSOS order status

All Products ▾

🔍
🛒 (0)
\$0.00

Home > Controlled Substance Orders

Controlled Substance Ordering System

Upload CSOS Signing Certificates [CSOS Help](#)

APPLY FILTERS

Options ▾ Display 25 ▾

<input type="checkbox"/>	PO NAME ▲	ORDER # ▲	ORDER DATE ▼	DROP SHIP # ▲	DEA LICENSE	LAST UPDATE ▲	STATUS ▲	
<input type="checkbox"/>	My Drug Order	70716276	08/10/2022	30756118	BA5634453		SIGNATURE VERIFIED	VIEW >
<input type="checkbox"/>	CSOS Test Order 8/10	70716274	08/10/2022	30756117	BA5634453		<input type="button" value="SIGN ORDER"/>	VIEW >
<input type="checkbox"/>	LSMORERON810	70715416	08/10/2022	30756090	BA5634453		<input type="button" value="SIGN ORDER"/>	VIEW >
<input type="checkbox"/>	My Drug Order	70714279	08/09/2022	30756062	BA5634453	08/09/2022 Signed	SIGNATURE VERIFIED	VIEW >
<input type="checkbox"/>	My Drug Order	70708247	08/03/2022	30755390	BA5634453	08/03/2022 Signed	SIGNATURE VERIFIED	VIEW >
<input type="checkbox"/>	LSMDEVORDER2	70707038	08/02/2022	30755171	BA5634453		<input type="button" value="SIGN ORDER"/>	VIEW >
<input type="checkbox"/>	LSMDEVORDER	70707037	08/02/2022	30755170	BA5634453		<input type="button" value="SIGN ORDER"/>	VIEW >

CSOS order receiving

All Products ▾

🔍
🛒 (0)
\$0.00

Home > Controlled Substance Orders

Controlled Substance Ordering System

Upload CSOS Signing Certificates [CSOS Help](#)

APPLY FILTERS

Options ▾ Display 25 ▾

<input type="checkbox"/>	PO NAME ▲	ORDER # ▲	ORDER DATE ▼	DROP SHIP # ▲	DEA LICENSE	LAST UPDATE ▲	STATUS ▲	
<input type="checkbox"/>	My Drug Order	70691707	07/15/2022	30752815	BA5634453	07/15/2022 Signed	<input type="button" value="READY FOR RECEIPT"/>	VIEW >
<input type="checkbox"/>	My Drug Order	70691706	07/15/2022	30752814	BA5634453	07/15/2022 Signed	<input type="button" value="READY FOR RECEIPT"/>	VIEW >
<input type="checkbox"/>	My Drug Order	70691704	07/15/2022	30752812	BA5634453	07/15/2022 Signed	<input type="button" value="READY FOR RECEIPT"/>	VIEW >

Finalize your CSOS order

☰
All Products ▾

🔍

🛒 (0)
\$0.00

Controlled Substance Orders > Order #70691707

CSOS Order #70691707

LINE #	ITEM #	ITEM DESCRIPTION ▲	MANUFACTURER	NDC ▲	UOM	SHIPPED	ORDERED
1	903886	Hydrocodone Bitartrate / Acetaminophen 7.5 mg - 325 mg / 15 mL Solution Bottle 473 mL CII	Pharmaceutical Associates	00121077216	EA	3	3
						DATE RECEIVED	QUANTITY RECEIVED
						07/15/2022	3
2	701606	Ultiva® Remifentanyl HCl, Preservative Free 1 mg / 3 mL Injection Vial 3 mL	Mylan Pharmaceuticals	67457019803	CT	2	2
						DATE RECEIVED	QUANTITY RECEIVED
						08/08/2022	2
3	368820	Fentanyl Citrate, Preservative Free 50 mcg / mL Injection Vial 2 mL CII	Hospira	00409909422	PK	1	1
						DATE RECEIVED	QUANTITY RECEIVED
						07/25/2022	1

SAVE FOR LATER

➔ FINALIZE ORDER

ORDER SUMMARY

Status	Ready For Receipt
Customer PO	My Drug Order
PO (Drop Ship)	30752815
Order Number	70691707
Date	07/15/2022
CSOS ID	22X289900
DEA License	BA5634453

Billing Account

5555555
McKesson Demo Account
1234 Main Street
Richmond, VA 23222

Shipping Address

5554444
McKesson Demo Account
1234 Main Street
Richmond, VA 23222

PDF AND EXPORT OPTIONS ▾

A decorative pattern of white, interconnected, rounded shapes resembling a molecular or network structure is located in the top left corner of the page.

McKesson CSOS technical support

McKesson Medical-Surgical CSOS technical support: **800.422.0280 Option 5**

McKesson Medical-Surgical CSOS technical support email: **MMS.CSOS@mckesson.com**

DEA CSOS support

CSOS Help Desk: **877.DEA.ECOM (877.332.3266)**

<https://www.deaecom.gov/>