McKesson ScanManager℠ Opticon scanner installation

Please check for the following components to help ensure optimal performance for your ScanManager Opticon scanner:

- Please use an operating system of Windows 7 or newer.

- Use Google Chrome or Microsoft Edge. Please note: Internet Explorer is no longer supported.

- Make sure to download and install Adobe Reader 9 or higher to view and print barcodes and reports.

- Connect to a laser printer for scannable labels or order guides.

- You will need a hard-disk drive with approximately 65 MB of available hard-disk space. Please note: actual requirements will vary based on selection of features and user's current system configuration.

- Make sure you have an available USB port directly into laptop or computer. This cradle may not work with some USB hubs.

- Turn off pop-up blockers before starting the installation. See specific steps for turning off pop-up blockers below.

- We suggest that your IT staff be available for the install.

Important note: Users are required to have System Administrator rights during the installation of the scanner and potentially the Google Chrome Extension. Those rights may be removed after the install is complete and has been tested. Please check with your Network Administrator before installing if you have questions.

Google Chrome settings

- Open Chrome
- At the top right, click More > Settings
- Click Privacy and Security > Site Settings
- Click Pop-ups and redirects
- Click Allowed to send pop-ups and use redirects
- Click Add
- Type https://mms.mckesson.com
- Click Add

Microsoft Edge settings

- Open Edge
- At the top right, select > Settings
- Click Cookies and Site Permissions > Site Settings
- Click Pop-ups and redirects
- Click Allowed
- Click Add
- Type https://mms.mckesson.com
- Click Add

Install Opticon Driver and Chrome Extension

- Log onto McKesson SupplyManager℠ using the Customer's user ID and Password
- Click ScanManager > Import
- Click Uploading Using Opticon Scanner

Install the Google Chrome Extension

- Add the Data Transfer Extension from the Chrome Web Store onto your browser: Navigate browser to https://chrome.google.com/webstore/category/extensions and search for "ScanManager"
- Click on McKesson ScanManager℠ Browser Extension
- Click the "Add to Chrome" button
- Click "Add Extension"
- You should see a confirmation that the extension was added to Chrome

Install Opticon Driver

- Download the driver installation file – System Administrator privileges may be required to complete this step
- Run the installation package and take the default selections
- Plug the power cord for the Opticon scanner cradle into a power outlet
- Plug the USB cable to the computer and place the Opticon scanner in the cradle
- Once the USB cable is connected to the PC, the "Add New Hardware" wizard will display
- Click "Next" through the screens and "Finish" when completed

You will have to restart your PC once the drivers are installed.

Test the scanner

Note: If you get a message stating your connection cannot be established or any other errors, STOP and call the help desk at 800.422.0280/Option 5/Option 2

- Log onto SupplyManager using the Customer's user ID and Password
- Scan a sample item into your scanner and place in cradle
- Click "ScanManager" from the top navigation bar then select "Import"
- Click "Upload from Scanner"
- Click "Continue"
- Leave the default settings on the Opticon upload screen
- Make sure COM port is showing Auto Detect, if not click the down arrow and select Auto Detected.
- Click "Continue"
- When scan is uploaded the scanner will beep - do not remove the scanner from the cradle during the upload
- If successful, the item scanned will open in a new SupplyManager cart
- When the installation is completed, you are ready to use the scanner
- Please refer to the Quick Steps for the use of the ScanManager - Opticon Scanner guide for directions on using the scanner